Oak Park Education Foundation – Board Minute Meeting
February 10, 2020

Dial-in number for remote attendees (US):
Dial-in number (US): (563) 999-2090 Access code: 239852# Leader PIN: 6573

Attendance: Vicki Raven, Scott Star, Carmela Barbieri, Darren Smith, Rebecca Furman, Benson Berro, Denise Jaffe, Brandon McFadden. Tony Knight, Matt Marinez and Saikat Paik (guests).

Absent: Ari Qutami, Massimo "Max" Cibelli

7:00 pm **CALL TO ORDER** **Scott Star**

7:05 pm **COMMUNITY GUESTS INTRODUCTIONS** **Scott Star**

Matt Marinez and Saikat Paik guest introductions.

7:15 pm **SECRETARY – APPROVAL OF JANUARY MINUTES** **Denise Jaffe**

Scott Star made a motion to approve the OPEF meeting minutes for January. Rebecca Ferman seconds the motion. All in favor of "yes" and nobody opposed, meeting minutes locked and saved on team drive.

7:20 pm **DISTRICT-WIDE/OPEF PROGRAM UPDATES** **Dr. Tony Knight**

- Took over 600 kids for OOD so all were taken. Some of these kids don't end up coming. Down 140 from the goal and 44 down from last year. Overall we are down and overstaffed.
- Science test done last year and received results. OP high we were 3rd highest in the state. The other schools were science magnet schools.
- Friday has THRIVE event at the school. It was successful and focused on wellness, health and student stress. About 100 people attended. Not sure if the district will do it again.
- Posted the middle school principal position this week. The assistant principle is also retiring,
- Summer school is on the agenda for this month's meeting. Meet prior to the board meeting to discuss things beforehand.

7:40 pm **EXECUTIVE DIRECTOR REPORT** **Vicki Raven**

- February 3rd executive meeting update OPEF FY20/21 Budget
  - Discussion about projected donations.
- Parent square: good response from parent square and some other feedback from PTA. Seem to be missing a group of families. A lot of Boomerang emails go to junk email.
- Overall appeal update
- Summer School update; website should be up Friday. Looking for an ASL class but may not add it. Same classes as last year. Test run will be middle school then
  - March 18th and 22nd are launch dates.
  - Salary position teacher rates will need to be adjusted.
- Boomerang; now do we feel about college students to into the system and update. Need to delete duplicate accounts. Doesn't update and needs to be manually.

- Brick Campaign Launch **Rebecca Furman**
  - Video is one online for the campaign and a flyer was done. Email went out.
  - If we can sell about 400 bricks we could make about $200k.

7:50 pm **DEVELOPMENT COMMITTEE REPORT** **Carmela Barbieri**

- 2020 OPEF Golf update Darren Smith
    - Sponsorship for this event is key. Starting earlier this year. Last year brought in $12k. One West Bank $5k.
- Distinguished Donor Appreciation event update
    - Saturday March 28th is the event date. Janet Kispal house, Lake Sherwood. Events are donated by families/donors. 91 families gave $1000.
- Restaurant Fundraiser update -potential date 4/26
    - Tantra restaurant is hosting an event in Oak Park. This event is more of a community builder.

8:10 pm **GOVERNANCE CHAIR REPORT** **Scott Star**

- Board Recruitment
- Brandon is stepping down and wants to be on the advisor committee.
- Up to Date Board Positions
- Parent Survey/Vision session; The survey can be done on parent square but only one question can be asked. Maybe Reese can help out with doing the survey? Maybe each school can also have access to the survey results. For example; what do parents want to see at each school?
    - Foundation Structure

Rebecca Furman made a motion to approve Scott Star to take over as Chair of Oak Park Education Foundation. Darren Smith seconds the motion. All in favor and nobody opposed.

Darren Smith made a motion to approve Caremla Barbier as Vice Chair of Oak Park Education Foundation. Denise Jaffe seconds the motion. All approved and nobody opposed.

8:30 pm **FINANCE/TREASURER COMMITTEE REPORT** **Benson Berro**

- FY financial update and December/January month end report
- Appeals going to programs. Total $300 budget; $90k total ($30k for each elementary), OPHS $25k (part time college counselor), MCMS $145k.
    - Extra Programs; OoTM; $3000; requests must submit a form and board reviews.
- See Balance sheet; P&L for the foundation this year to last year. Total funding is down $15k. Expense; haven't made a few payments. Aides and counselors have not been paid. Event expenses are not on the sheet.

8:40 pm **ADJOURN**