



**Oak Park Education Foundation – Board Minute Meeting
June 8, 2020**

Dial-in number for remote attendees (US):
Dial-in number (US): (563) 999-2090 Access code: 239852# Leader PIN: 6573

7:00 pm CALL TO ORDER

Scott Star

In attendance: Scott S., Carmela B., Vicki R., Shelley A., Dr. Knight, Barbara L., Darren S., Benson B., Ari Q., Rebecca F.

7:05 pm COMMUNITY GUESTS INTRODUCTIONS

Scott Star

Shelley Aldrich - Introduced herself and looking forward to being on the OPEF board. HAs background in fundraising. Had 2 children graduate through OPHS and one as a freshman next year.

7:15 pm SECRETARY – APPROVAL OF MAY MINUTES

Denise Jaffe

Minutes approved by first motion Carmela Barbieri and second motion Rebecca Furman with motion passed unanimously.

7:20 pm DISTRICT-WIDE/OPEF PROGRAM UPDATES

**Dr. Tony Knight
Barbara Laifman**

Things are happening rapidly regarding reopening. Task forces are starting tomorrow. The plan is to have some in person learning as the start of school -August 10th. Likely to be a hybrid model available. Option for distance learning, regular programs, with 6 foot distance, likely 15-20 kids in a classroom. 99 fever or higher are sent home until they provide a clear COVID-19 test result. Looking into cohort groups to limit exposure. Staffing, temperature checks, communications, monitoring hand washing, will also be monitoring staff at risk. Distance learning - looking into more/better tech. increased bandwidth. Club oak park - still being looked into further. Layoffs are still up in the air, including OPEF funded counselors. OP has 85 communities and 54 zip codes to take into consideration if one of the students were to contract COVID and the spread to other outlining communities. Dr. Knight has concerns.

7:55 pm FINANCE/TREASURER COMMITTEE REPORT

Benson Berro

- FY financial update and May month end report
- FY 20/21 REVISED Budget for review

Cash flow improved based on summer school - still showing an estimate of \$200,000 loss for the year.

Raymond James - Benson spoke with Darian. About ½ of funds are in liquid securities. To date, the investment account has generated about \$30,000 in income.

Brick campaign - up to almost 40 = \$12,000 revenue

8:20 pm 2020/2021 Funding Plan Discussion

Scott Star

- No longer funding MS Counselor
- Continuing funding for HS Career and Internship Advisor
- No current plan for elementary funding

Discussion of 2020-2021 funding. Current course v. focus on covid and safety meeting for budget. Budget is on hold till the July OPEF meeting. At that time, will propose a draft budget.

8:40 pm EXECUTIVE DIRECTOR REPORT

Vicki Raven

- Board Growth

Would like 4-6 new members for the start of school. Need Governance Chair and committee members, also Secretary position if Denise is unavailable.

- July 27th Annual Appeal through Parent Square

Vicki is working on trying to get us as a VIP in parent square, so OPEF will be able to post a fundraiser on all school parent square sites. May need to use a link in the email blasts to direct to Bloomerang page for tracking purposes.

- Summer School update

30 classes in elementary - about 400 kids and 12 teachers. Very successful for the first year and will look at next year. \$180,000 middle and high school expenses, will an approximate \$160,000 net revenue. Up \$20k from last year.

8:45 pm

DEVELOPMENT COMMITTEE REPORT

Carmela Barbieri

- Meeting Update with Dr. Knight and Barbara Laifman
- Fundraising Goals

Try to shoot for a \$500,000 goal for FY 20-21. Primary ask \$365.00, still include \$1000 & \$2500 Leadership levels.

- Golf Tournament

\$1000 deposit, non refundable, looking at March 15 2021 date. Looking into an online auction software. Depending on the restrictions of COVID, will determine the layout of the tournament.

- Brick Campaign

Sending one more ParentSquare email blast for the June 12th deadline to get a brick. After June 12 will order bricks. It will take 10 days approximately to receive bricks, then will need to coordinate with Brendan C./District to set the bricks at the high school.

9:00 pm

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