



**Oak Park Education Foundation -Board Minute Meeting  
March 9, 2020**

Dial-in number for remote attendees (US):  
Dial-in number (US): (563) 999-2090 Access code: 239852# Leader PIN: 6573

Attendance: Vicki Raven, Scott Star, Carmela Barbier, Darren Smith, Benson Berro, Denise Jaffe, Massimo “Max” Cibelli, Rebecca Furman (phone),

Absent: Brandon McFadden, Ari Qutami,

**7:00 pm CALL TO ORDER Scott Star**

**7:05 pm COMMUNITY GUESTS INTRODUCTIONS Scott Star**  
Matt Martinez  
Saikat Paik  
Oak Hills ambassador; Deete Ezra  
Barbara Laifman OPUSD

**7:15 pm SECRETARY – APPROVAL OF FEBRUARY MINUTES Denise Jaffe**

**Darren Smith made a motion to approve the OPEF meeting minutes for February. Benson Berro seconds the motion. All in favor of “yes” and nobody opposed, meeting minutes locked and saved on the team drive.**

**7:20 pm DISTRICT-WIDE/OPEF PROGRAM UPDATES Dr. Tony Knight  
Barbara Laifman**

New history class was added for next year.  
coronavirus - they are planning just in case. No action is being taken currently.  
Summer school - additional class added  
Goals have been sent out to all families for review and a survey.  
Middle school principal position has been posted. Panel interview is going to take place.

**7:40 pm EXECUTIVE DIRECTOR REPORT Vicki Raven**

- OPEF Summer School update; OPEF; don’t want to hire outside the district but may have to. Site is updated, launching middle school first. Work comp be covered during summer school or not? Hopefully will be added to the current district policy.
- Bloomerang Clean-Up discussion; not switching database companies at this time. Question about having someone outside the board go through data.
- Distinguished Donor Appreciation event update; 94 couples counted, host wants to postpone event due to coronavirus.

**7:50 pm DEVELOPMENT COMMITTEE REPORT Carmela Barbieri**

- Feedback from PTA/PFA from other schools; have an event that is larger and all schools are invited. Considering a family event (carnival, game night). Summer event; 4th July event on the football field with fireworks, food trucks. Another suggestion is having a spring event; vendors have booths, talent show. Suggestion; have an event during Indian celebration.
- 2020 OPEF Golf update; last week was the first meeting, 3 outside people attended. Ideas discussed and vendors need to be approached. Sponsor event? Working on North Ranch, Calabasas, Wood Ranch; figuring out cost for each. March 29th date for golf fundraiser. April 2nd next meeting.

- Brick Campaign update; signs are up at all schools except Oak Hills. ASB social media from the high school wants to help out.
- March-May : Monthly development plans
- May - Develop calendar for 2020-2021 school year; possible larger event for next school year.
- Tantra Evening Fundraiser - April 26th; this date with the India family may be difficult. Sunday afternoon is better, Friday and Sat we would need to pay \$400.
- Game Night w/ the Community Engagement Committee; Free event from Rancho Simi Park and Rec. Large movie screen and large games provided or donated. This is held the first week in June. The Community Engagement Committee wants to work with OPEF with this event.
- Carnival (see above)
- Press Box auction- We have it again this year.

8:10 pm

**GOVERNANCE CHAIR REPORT**

**Scott Star**

- Recruit - open position;
  - Matt Martinez; Has a child in the district. Runs an operation manufacturing company, doesn't know a lot of people in the community but his wife does. Good at meeting people and building relationships. He is active with school events. Able to donate 5-10 hours a week. He is willing to call and give donor recognition
  - Saikat Paik has a daughter at Medea Creek. He is involved with his community events and wants to bring in diversity to OPEF. He is interested in OPEF. His wife is a teacher.

**Scott Star makes a motion for Matt Martinex to be a member of the OPEF board. Darren Smith seconds the motion.**

**Carmela Barbieri makes a motion to add Saikat Paik to be a member of the OPEF board. Scott Star seconds the motion. Darren Smith abstains from voting; other members vote yes.**

Shelly Alder expressed interest to be on the board and Vicki reached out to her.

8:20 pm

**FINANCE/TREASURER COMMITTEE REPORT**

**Benson Berro**

- FY financial update and February month end report; 10% less than last year. See attached P&L YTD comparison.

- FY 20/21 Budget Vote

**ALL/DISCUSSION**

Continue Paula Freedman at the high school not to exceed \$25,000  
 Middle school counselor not to \$145k/yr.  
 Discussion on technology support at the schools. Another discussion about art programs but some schools are happy with their art program.  
 PTO's need to all agree on one fundraising ask  
 OoTM; not to exceed \$3000

**Denise Jaffe makes a motion to vote to continue funding the part time college and career position at the high school. Finding should not exceed \$25,000. Scott Star seconds the motion. All in favor, yes. Nobody opposes.**

**Carmela Barbieri makes a motion to fund programs/enrichment programs up to \$25,000. Scott Star seconds the motion. Nobody opposes.**

**Scott Star makes a motion to fund a middle school counselor not to exceed \$145k/year. Benson Berro seconds the motion. Nobody opposes.**

**Table the discussion about funding a grant for about \$1000 for a teacher at each school. This could get teachers and families involved.**

9:10 pm

**ADJOURN**

