

OAK PARK EDUCATION FOUNDATION



2019 SUMMER SCHOOL (Grades 9-12)

The State of California no longer provides funding to any school district for Summer School classes. For the 6th year, the Oak Park Education Foundation (OPEF), a private foundation has agreed to help keep the tradition of a high quality summer school program in Oak Park and to continue as administrators of the program. The classes offered by the Oak Park Education Foundation summer program adhere to the same curriculum and receive the same credit as those offered by the Oak Park Unified School District during the regular school year.

The Foundation must charge students who attend Summer School to cover teacher and staff salaries, plus the additional mandatory employer costs, rental of the facilities, insurance requirements, utility charges, and materials fees.

ADMINISTRATOR: Mr. Jason Meskis
COUNSELOR: Mr. Randy McLelland

LOCATION: Oak Park High School

HIGH SCHOOL SUMMER CALENDAR:

The High School Summer program (Grades 9-12), runs for six weeks from **Tuesday, May 28** to **Wednesday, July 3**.

IMPORTANT DATES:

- **Thursday, March 21:** Lottery application window opens.
- **Friday, April 5:** Lottery closes.
- **Friday, April 19:** Lottery class placements will be posted at: <http://www.oakparkeducationfoundation.org/summer-school/>
- **Sunday, May 5:** If your child is selected for a class in the lottery, parents must complete all sections of the online registration process AND make full payment of the tuition by this date at: <http://www.oakparkeducationfoundation.org/summer-school/>
- **Friday afternoon, May 24:** Parents who have pre-registered will be able to confirm room and teacher assignments at the following link: <https://oakparkeducationfoundation.asapconnected.com>
- **Tuesday, May 28:** First Day of Summer School, and the last chance to register (in person) beginning 7:30 am in the OPHS Pavilion.
- **Tuesday, May 28 to Friday, June 14:** *First 3-week session* for students taking 1st semester courses
- **Monday, June, 17 to Wednesday, July 3:** *Second 3-week session* for students taking 2nd semester courses.
- **Wednesday, July 3.** Last day of summer school for all six week classes, the last day of second 3-week courses.

Important Note: All summer courses have finals on the last day of class, and they may not be taken early. Students who do not attend on the last day will not receive final grades.

HIGH SCHOOL CLASS SCHEDULES:

- **1st Period** classes meet **8 am - 10:10 am**
- **2nd period** classes meet **10:20 am - 12:30 pm**
- **Two period** classes meet **8 am - 12:30 pm**
(With a 10 minute nutrition break)

TUITION/FEEES:

- **\$450** for a 5-credit class (for classes with no lab or materials fees)
- **\$675** for a 10 credit class; or two 3-week classes (for classes with no lab or materials fees)
- **\$725** for a 10 credit Art class i.e. Drawing & Painting (\$675 tuition+ \$50 materials fee)

HIGH SCHOOL SUMMER SCHOOL REGISTRATION OPTIONS:

➔ LOTTERY:

Students who are interested in registering need to download the Summer School Lottery Application from our website at:

<http://www.oakparkeducationfoundation.org/summer-school/>

Completed Summer School Lottery applications with required prerequisite documents attached may be emailed as a file attachment to:

lottery@oakparkeducationfoundation.org (*recommended*)

Or, mailed via USPS to:

OAK PARK EDUCATION FOUNDATION
High School Summer School 2019
638 Lindero Canyon Road, P.O. Box 126
Oak Park, CA 91377-5457

- Please review the course descriptions in the Course Offerings Brochure online for details on each class, as well as the Prerequisite and/or Remediation approval requirements.
- Incomplete Lottery Applications (i.e. missing information, signatures, transcripts, or not meeting the prerequisites for a class) will not be included in the lottery.

NOTE: The Lottery period is exclusively for students who are currently attending OPUSD schools or have an approved District of Choice (DOC) permit for the 2019-20 school year. Non-OPUSD students will be able to enroll at our Walk-up Registration on **May 28th** for classes that still have openings.

LOTTERY PRIORITY PROCESS:

The lottery will be done by computer, using a random number process that will consider all complete applications and that meet class prerequisites received by the deadline. The lottery priorities are as follows:

- **First priority** in the lottery will be for returning Oak Park High School students (current grades 9-12) who need to remediate (i.e. make-up a bad grade).
- **Second priority** in the lottery will be for returning Oak Park High School students (current grades 9-12) who want to take elective or core classes for acceleration.
- **Third priority** in the lottery will be for current 8th grade (i.e. incoming 9th grade) students from MCMS, OPIS, OVHS and those with DOC permits, who want to take elective or core classes for acceleration.

Friday, April 19: All mail-in lottery registrants will be able to view their class placement online Lottery result class placements will be posted at:
<http://www.oakparkeducationfoundation.org/summer-school/>

COMPLETE THE COMPUTER REGISTRATION PROCESS:

Sunday, May 5, Tuition payment in full must be received by this date. If your child is selected for a class in the lottery, parents must complete all sections of the online registration process at:
<https://oakparkeducationfoundation.asapconnected.com/>
Click on the "log on" link in the top right corner, and on the next screen select "create an account" if you have not done so already. Please make sure to fill in all information. If your account is not created, and payment received by this date, your child's seat in the class will be filled by another student.

LAST CHANCE WALK-UP REGISTRATION:

Tuesday, May 28: First Day of Summer School, 7:30am in the OPHS Pavilion.

This will be the final opportunity to register for any classes with openings. Registration will be on a first-come basis.

PROCEDURE FOR ABSENCES

If a student will be absent for any course, the parent is required to call the school on the morning of the absence between 7:45 – 8:30am to report it. All absences must be accounted for and verified. This means that if parents do not call the school, we will be required to call the parents. Please help by calling in all absences, just as you would during the regular school year. That phone number beginning 5/28/19, the first day of summer school, will be: 818-735-3332

CLASS LISTS

Friday afternoon, May 24. Class lists with teacher and room assignments for all students who have pre-registered will be posted in your ASAP account at:
<https://oakparkeducationfoundation.asapconnected.com>

- Failure to attend on the first day may result in the student being dropped. If there is a valid excuse for an absence, parents must call the morning of the first day of summer School to the school office so that the space is held for that student.

COURSE CANCELLATIONS

We may be forced to cancel a class for a variety of reasons. We will contact all registrants involved if we must cancel a course. FULL refunds will be issued if we cannot accommodate these students in another class.

REFUNDS:

Refunds are available for any reason, providing the written request is received prior to NOON on Friday, May 24.

Such requests must be accompanied by a self-addressed, stamped envelope, and mailed to:

OAK PARK EDUCATION FOUNDATION
High School Summer School 2019
REFUND REQUEST
638 Lindero Canyon Road, Box 126
Oak Park, CA 91377-5457

NO REFUNDS WILL BE ISSUED – FOR ANY REASON – BASED ON REQUESTS RECEIVED AFTER THIS DEADLINE.

REPORT CARDS

Student's grades and progress reports will either be posted in an online grading program called ThinkWave, or teachers will mail them home. Parents and students will receive instructions about grade reporting during the first week of Summer School. All grades will be posted on the student's OPHS Transcript.

QUESTIONS

Questions related to specific high school courses, including whether or not a student should take a course or prerequisite approvals or eligibility for specific courses should be directed to your student's school counselor.

If you have other questions that have not been answered in this brochure, please contact:

Sharon Russell at: 818-597-0742
Or email at: srussell@oakparkeducationfoundation.org



HIGH SCHOOL SUMMER COURSE OFFERINGS

Special Note: The recommended grade levels (in parentheses) for the classes listed below are the grade levels students will be entering for the upcoming 2019-20 school year. For example: (9) = an incoming freshman (class of 2023). (10) = a current high school freshman who will be a sophomore (class of 2022). (11) = a current high school sophomore who will be a junior (class of 2021). (12) = a current high school junior who will be a senior (class of 2020).

The following courses are being offered, this summer but may be cancelled or changed based on enrollment and teacher availability.

★ **CURRENT MIDDLE & HIGH SCHOOL STUDENTS:** ★ Courses with a gold star have prerequisites that must be met. Please refer to the individual course descriptions to determine what is required.

★ **NEW DISTRICT OF CHOICE STUDENTS:** ★ Courses with a gold star have prerequisites that will require you to mail a TRANSCRIPT to the Oak Park Education Foundation P.O. Box for verification. Please refer to the individual course descriptions to determine what is required.

Computer Graphics CP (9-12)	Office Systems & Technologies (Online) (9-12)	Robotics (9-12)
Web Design CP (9-12)	★ English 9-12 CP (remediation only)	★ Reading & Writing Skills I (9) (elective credit only)
★ French 1 CP (9-12) (remediation or acceleration)	★ Spanish 1 CP (9-12) (remediation or acceleration)	★ Spanish II CP (9-12) (remediation or acceleration)
★ Health CP/Geography CP Combo (9)	Life Skills (12)	World History CP (10-12)
★ PE I/Health CP Combo (9)	★ PE I/Geography CP combo (9)	★ PE (10-12) (remediation or acceleration)
★ Algebra 1B CP (9-12)	★ Geometry CP (10-12) (remediation or acceleration)	Art: Drawing & Painting CP (9-12)
Music Appreciation CP (9-12)	Keys to My Future (9-10)	

(10 Credit) CLASSES:

These courses are the equivalent of a full year high school course and will earn 10 credits by passing the class (es). They will run for six weeks (May 28 - July 3). The Health/Geography, PE/Geography, and the PE Health combos will earn 5 credits for each course - for a total of 10 credits. Tuition for six week classes is \$680, with a \$50 materials fee added for Art: Drawing & Painting.

PERIODS 1 & 2 8:00 a.m. – 12:30 p.m. (With a 10-minute break)

Computer Graphics CP (9-12)	*French 1 CP (9-12)
*Spanish I CP (9-12)	*Spanish II CP (9-12)
Health CP/Geography CP Combo (9)	World History CP (10-12)
PE I/ Geography CP Combo (9)	PE I/Health CP Combo (9)
*Algebra 1B CP (9-12)	*Geometry CP (9-12)
Music Appreciation CP (9-12)	Art: Drawing & Painting CP (9-12)

*Some students may only need to repeat one semester of Algebra 1B, Geometry or Spanish 1. Students needing to repeat the fall semester of these courses will attend from Tuesday, May 28 to Friday, June 14. Students needing to repeat the spring semester of these courses must still attend the first day of school on Tuesday, May 28 to secure their place in the class, check out a textbook, and pick up a syllabus. They will then return and attend from Monday June, 17 to Wednesday, July 3. Students taking these courses for just the First 3-weeks, or the Second 3-weeks will be eligible to earn 5 credits. Students who attend these classes for the entire 6 weeks (both periods 1 and 2) will be eligible to earn 10 credits.

(5 Credit) CLASSES:

Based on demand, these classes will be scheduled in either the First 3-weeks (Tuesday, May 28 to Friday, June 14), OR the Second 3-weeks Monday June 17 to Wednesday July, 3. Please refer to the course description to confirm when the class is being offered. These classes are the equivalent of one high school semester class, and will earn 5 credits if the student passes the class. These classes will run from (8am – 12:30pm) daily with a 10-minute break for the entire 3 weeks. The tuition for a single class is \$450.

*The online class can be completed any time before July 2nd. Students may take this course in addition to any of our other courses.

**Physical Education is a 6-week one period class that students will attend from Tuesday, May 28 to Wednesday July, 3. The period (i.e. 1 or 2) will be determined by which combo it is paired with (i.e. Health or Geography). Students taking PE as a stand-alone class will be placed in period 1 or 2 based on scheduling availability.

PERIODS 1 & 2 8:00 a.m. – 12:30 p.m. (With a 10-minute break)

English 9-12,	Life Skills (12)
Reading & Writing Skills I (9)	Keys to My Future (9-10)
Robotics (9-12)	Web Design (9-12)
* Office Systems & Technologies (online) (9-12)	**Physical Education (10-12)

OAK PARK EDUCATION FOUNDATION
HIGH SCHOOL SUMMER SCHOOL LOTTERY APPLICATION

CLASS REQUESTS FOR (Student Name): _____ OPUSD STUDENT ID NUMBER: _____
(If student is NOT enrolled in an OPUSD school, please create a unique identifier i.e. 2 letters and 5 numbers)

PARENT PHONES: _____ / _____ PARENT EMAIL: _____

PLEASE INDICATE YOUR CLASS CHOICES CAREFULLY

- For lottery classes, students will be placed in their class(es) based on a computer-generated random number lottery system. Based on this system, if the student is not placed in their first-choice class, they will be considered for their second and third choice class etc....
- **NO WAIT LISTS** will be created or maintained for any class or combo. All classes will be booked in advance to allow for the expected attrition.
- Parents of students who cannot be placed in any of their choices will be notified of available classes by phone, prior to the first class posting.
- All registrants who were selected in the lottery will be notified by **April 19 2019** to complete the registration process and pay their tuition at the following link <https://oakparkeducationfoundation.asapconnected.com/> The deadline to complete the registration & payment process will be **May 5, 2019**

Class #1. _____

- This is a 6-week course
- This is a 3-week course I prefer to attend 5/28-6/14 6/17-7/3

Check the box that applies for this class:

- Elective or Core Class with no prerequisite approval or transcript required**
 - Core Class with prerequisites (Transcript must be attached for any new DOC student's prerequisite verification).**
- Note:** All combos, Spanish, French, and World History have prerequisites that will be verified. Do not sign up for a class you don't meet the prerequisite for. There will be no appeals of prerequisites.
- **New DOC students to OPHS for 2019-20**, must submit a copy of their transcript for any class that has a prerequisite.
 - **High School students**, if you are planning to accelerate by taking Geometry, you must get a signed prerequisite approval from your OPHS math Teacher, and Email or mail it to one of the addresses below by **April 5**.

Class #2. _____

- This is a 6-week course
- This is a 3-week course I prefer to attend 5/28-6/14 6/17-7/3

Check the box that applies for this class:

- Elective or Core Class with no prerequisite approval or transcript required**
 - Core Class with prerequisites (Transcript must be attached for any new DOC student's prerequisite verification).**
- Note:** All combos, Spanish, French, and World History have prerequisites that will be verified. Do not sign up for a class you don't meet the prerequisite for. There will be no appeals of prerequisites.
- **New DOC students to OPHS for 2019-20**, must submit a copy of their transcript for any class that has a prerequisite.
 - **High School students**, if you are planning to accelerate by taking Geometry, you must get a signed prerequisite approval from your OPHS math Teacher, and Email or mail it to one of the addresses below by **April 5**.

Class #3. _____

- This is a 6-week course
- This is a 3-week course I prefer to attend 5/28-6/14 6/17-7/3

Check the box that applies for this class:

- Elective or Core Class with no prerequisite approval or transcript required**
 - Core Class with prerequisites (Transcript must be attached for any new DOC student's prerequisite verification).**
- Note:** All combos, Spanish, French, and World History have prerequisites that will be verified. Do not sign up for a class you don't meet the prerequisite for. There will be no appeals of prerequisites.
- **New DOC students to OPHS for 2019-20**, must submit a copy of their transcript for any class that has a prerequisite.
 - **High School students**, if you are planning to accelerate by taking Geometry, you must get a signed prerequisite approval from your OPHS math teacher, and Email or mail it to one of the addresses below by **April 5**.

Return this form along with appropriate transcripts and/or Math Prerequisite approval forms
Via email attachment to: lottery@oakparkeducationfoundation.org (recommended)

Or via USPS to:

Oak Park Education Foundation
High School Summer School 2019
638 Lindero Canyon Road, Box #126
Oak Park, Ca 91377

ALL DOCUMENTS MUST BE RECEIVED BY FRIDAY, APRIL 5, 2019